

Business Continuity Policy Statement

Island Steel UK Ltd has a duty to its customers to ensure the products and services we provide continue to be delivered at acceptable levels during a disruptive incident. Incidents may be caused (not exhaustively) by problems with IT, telephones, employees, the building or external environment (such as weather or natural disaster).

Aims

- Ensure the welfare of all staff and visitors on site.
- Maintain communications with staff during operational disruption.
- Reduce the frequency and impact of significant operational disruptions.
- Continue to deliver agreed products, services, and business areas during operational disruption.
- Maintain public and customer confidence and Island Steel UK Ltd reputation.

Objectives

- To establish and maintain a business continuity programme that aligns with ISO 22301 and industry best practice.
- To identify, assess, prioritise and maintain a register of key products and services, and their recovery time objectives.
- To document, analyse and regularly review operational risks that threaten the delivery of our key products and services, and implement controls necessary to bring the risk within our risk appetite.
- To ensure the agreed resources required to recovery key products and services are available and maintained.
- To create and regularly maintain a corporate incident management plan, so incidents have an appropriate, effective and efficient response.
- To establish a method of communication to all staff for the purpose of issuing guidance during a major incident.
- To create robust business continuity and disaster recovery plans for agreed key products, services and IT applications.
- To ensure all plans are regularly exercised and maintained so they may be effective and efficiently implemented during disruption.
- To create, assess, prioritise, and maintain a register of key suppliers and ensure that all key suppliers have appropriate business continuity arrangements to protect the delivery of their services to Island Steel UK Ltd and our customers.
- To regularly review business continuity requirements to ensure they reflect our current needs.



Alex Roberts
Managing Director
1st January 2020